

Education and training

- 2011 Majoring in "Digital Communication " at the faculty of informatics of the university of Milan, Milan (Italy)
- 2006 High school Diploma, computer specialization Equal Industrial Technical Institute "Saint Georg", Piancogno (Italy)
- 2018 Genuary - February english language course Level A2 at British Council of Milan, Milan (Italy)
- 2018 November - December english language course Level B1 at British Council of Budapest, Budapest (Hungary)

Work experience

- 09/2016-09/2017 Receptionist at the Hotel Calypso. Via Petrella, 18 Milan . Welcome the customer upon his arrival.Assist the customer during his stay. Handle the start.
- 11/2013-07/2016 Receptionist at the Hotel Galla Milano. Via Galla Placida, 5 Milan. Welcome the customer upon his arrival.Assist the customer during his stay. Handle the start.
- 02/2011-06/2013 Receptionist at the Hotel Medea. Via Carlo Goldoni, 84 Milan.Welcome the customer upon his arrival.Assist the customer during his stay. Handle the start.
- 09/2006-09/2010 Painter at the Impresa di lavori di completamento edifici Bossini Paolo. Arcene Bergamo. Painting activities internal and external buildings.

Languages and computer skills

Italian: native level proficiency

English:

Understanding		Speaking		Writing
Listening	Reading	Spoken interaction	Spoken production	
B1	B1	B1	B1	B1

Knowledgeable about: Windows, Mac Os, Office package, computer networks, Internet, e-mail, creation of websites through the use of Macromedia Dreamweaver, HTML language, php language.

Skills and interested

Communication skills:

- Work well in team.
- Ability to work on targets.
- Excellent communication skills.
- Excellent organisation skills.
- Hight flexibility.

Organizational and management skills:

- Organisational skills acquired in working and high school/ university years.
- Problem solving skills acquired in working and high school/university.
- Management of tasks assigned in full autonomy.