

Nationality: Italian

Education and Career Summary

Oct. 2016 – Jan. 2016 Italian Institute for International Political Studies (ISPI) - Milan

ISPI is an independent think tank founded in 1934 and dedicated to being a resource for government officials, business executives, journalists and civil servants wishing to better understand international issues.

Event Coordinator Assistant (ROME MED2016 Project)

ROME MED – MEDITERRANEAN DIALOGUES is an annual high-level initiative organized by the Italian Ministry of Foreign Affairs and International Cooperation and ISPI. The event aims to draft a “positive agenda” for the Mediterranean Region by stimulating debate and new ideas. The program is structured in more than **20 sessions, dialogues and policy forums** and spread over three days.

- Collaboration in drafting project's proposal ideas according to the institutional guidelines
- Database management-collection and analysis of all participants at the Conference
- Supporting the Event Manager in all pre and post event preparation and organization, including the logistics aspects.
- Collaboration in the creation of reports and brochure for the participants
- Assist with the setting up of events on the day, including the preparation of the conference's spaces and the welcoming and registration of participants and political leaders
- Supporting the strategic strategy thanks to the participants 'engagement
- Assisting in the preparation of post event reports and final summaries
- Producing and sending follow up letters for each forum, as well as, thank you cards and surveys

Jan. 2016 – July. 2016 Indo-Italian Chamber of Commerce and Industry (IICCI) Mumbai - India

IICCI is an Association of Indian and Italian enterprises, professional and intermediate bodies recognized by the Italian Government to facilitate, establish and develop business in their target markets supported, whenever possible, by cultural, social and scientific initiatives.

Junior Communication Assistant

- Supporting the market research and survey for dossier and feasibility studies
- Responsible for the creation and publication, including translation of digital contents (documents, headlines, newsletter, social media's post) according to the consumer-targeted
- Database management-collection and analysis of statistical information
- Familiarization with web writing and storytelling concepts improving SEO tools keywords position checker tools in order to optimize website in search engine
- Assisting in the organization of Business Meetings, events and delegations providing a friendly and helpful customer service
- Working closely with the Business Manager for direct assistance to Italian companies in developing their business strategy during the formalization of the economic joint- venture process
- Managing routine office work

Jan. 2015 – Dec. 2015 Master in International Cooperation and Development
ASERI (School of Economics and International Relations)
Università Cattolica del Sacro Cuore – Milano

The Master's Program provides academic training in economic, political, historical, legal, institutional and managerial fields. In addition, special attention was paid on transversal issues such as International Security, civil and military Cooperation, Peacekeeping missions and Human Rights Law.

Project work – Enhancing eco-tourism for a sustainable development in India

Sept. 2014 - Dec. 2014 Crowdpolicy Company – Athens (Greece)

The company develops innovative solutions for both Private and Public sector by using crowd sourcing methods. Crowdpolicy also implements digital platform to promote active collaboration amongst individuals, organizations and companies linked to the concept of smart cities.

Internship (Digital Innovation at Immigration)

- Familiarization with crowdsourcing and 'open innovation' enterprise concepts
- Collaborating in the creation of Migration platform for an easy access to city services in order to overcome language and literary barriers.
- Draft project proposal ideas for refugees starting from the analysis of the countries where migration flows take place and the Greek immigration laws and Institutions presented on the territory.

Jan. 2014 - Jun. 2014 AESI (European Association of International Studies) – Rome (Italy)
Professional Seminars Series

(The main topics of the seminar focused on the analysis of EU Foreign and Security Policy and the future of the EU identity)

- Participation NATO Forum in Brussels during which we discussed the following themes: NATO Cooperation in the Mediterranean and Middle East, NATO Security Plan, EU-NATO relationships and EU Defence Policy.
- Analysis of NATO-Russia relations and security field after the Ukraine crisis
- Elaboration of the Final Report about the topics discussed during the Forum

Jun. 2012 – May 2013 Centro Migrantes Benedetto XVI – Pavia (Italy)
Immigration Help Centre for Refugees

Educator

- Teaching Italian language to foreign people coming from LDC (less-developed countries)
- Acting as an educator in a kindergarten for foreign children
- Helping foreign students with homework to integrate them in their regular scholar activity
- Improvement of a process of women's empowerment thanks to the development of human security approach.
- Participating and organizing intercultural events

Oct. 2010 – July 2013
MSc- Faculty of Modern Languages for Communication and International Cooperation
Università Cattolica del Sacro Cuore – Milano

The course covers the study of two foreign languages (English, Spanish) and the investigation of International Relations theories and process through the study of Regional Areas: Africa, Middle East and Latin America.

Graduation Thesis – Donne in movimento: percorsi migratori dal Sudamerica all'Italia

The work analyses the international migration dynamics from Latin America to Italy through a female perspective. Theories and data analysis are also supported by on field interviews.

**Oct. 2005 – Mar. 2010 BA- Faculty of Foreign Languages and Literatures-
Linguistic Intermediation for European Union
Università degli Studi di Bari**

The course covers the study of three foreign languages (English, Spanish and German) and it provides competencies in European Law, Sociology and Linguistic and Foreign Literature.

Attended the *Erasmus Project* at Facultad de Filología y Geografía y Historia de la Universidad del País Vasco (Victoria- Gasteiz) in 2008.

Language Skills

- Mother tongue : Italian
- English: fluent (speaking, reading, writing)
- Spanish: fluent (speaking, reading, writing)
- German: basic speaking and comprehension level

ICT Skills

- ECDL learned in 2010
- Good command of Microsoft Office tools
- Good knowledge of Internet and social media tools
- Data-base

Personal Skills

- Communication
(Skill acquired during the academic studies- presentation paper- and work experiences acting as an Italian teacher)
- Team working
(Skill acquired during the creation of the migration project in the office)
- Analysing and investigating
(Skill developed thanks to the academic and professional political studies)
- Flexibility/Adaptability
(Thanks to my passion for travelling I usually work in a multicultural environment)
- Willingness to learn new topics
(I really enjoy learning new topics and different perspective of analysis)
- Multitasking
(Skill acquired during the academic studies and work experiences)

Additional Information

- Passion for travels, reading and swimming (several licenses at semi-agonistic level)